



**Pleasant Valley
Library**

1584 Main Street | PO Box 633
Pleasant Valley NY 12569
845-635-8460
www.pleasantvalleylibrary.org

TEEN Summer Volunteer Application (14-18yrs)

Name _____

Age _____ School/Grade _____

Email _____

Address _____

Phone # _____

Parent's Name _____ Parent's Phone # _____

EMERGENCY CONTACT (if different from parent)

Name _____ Relationship _____

Phone Number _____

DAYS/TIMES YOU ARE AVAILABLE:

	MONDAY (10am to 8.30pm)	TUESDAY (10am to 8.30pm)	WEDNESDAY (10am to 8.30pm)	THURSDAY (10am to 8.30pm)	FRIDAY (12pm to 6pm)
A.M.					
P.M.					

I AM GOOD AT: (Check All That Apply)

Arts & Crafts / Working With & Helping Children

Computers

Alphabetical Order / Shelving & Organizing

Working Alone

Other (please describe) _____

PARENTS, PLEASE READ AND SIGN BELOW

I give permission for the son/daughter to volunteer at the Pleasant Valley Library. I understand that my child should be dropped off on time, picked up when his/her volunteer times is over, and that he/she will be expected to dress appropriately to work in a public place.

(Parent's Signature)

(Date)

Pleasant Valley Library

INFORMATION FOR PROSPECTIVE TEEN VOLUNTEERS

(14-18yrs)

Please note: filling out/submitting an application DOES NOT guarantee a volunteer position.

What we offer:

- Job related experience
- Opportunity to work with the public in a real-world environment
- Community service hours for graduation/college admission
- Experience working with children

What we require:

- A commitment of at least 2 hours per week for 6 to 8 weeks throughout the summer
- Dependability. Please be punctual for your scheduled shift. If you will be late or cannot make it in for your shift, you MUST call the library at 845-635-8460 to let us know. One absence without notification will result in a verbal warning. The second absence without notification will result in dismissal from the volunteer position.
- Appropriate dress code. Volunteers will be working with the public and are expected to dress appropriately for this position. *(If in doubt, check your school's dress code and see what is acceptable.)*

Other Information:

- Teen volunteers are encouraged to be library members
- Teen volunteer positions are primarily working with children and assisting the Children's Librarian with Summer Reading Programs. This includes: set-up, clean-up, assisting children (ages 3-12) with crafts, running event stations. If you are unable to commit to working with children, there may be other volunteer tasks assigned to you.



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