



# Pleasant Valley Library

1584 Main Street  
Pleasant Valley NY 12569  
845-635-8460  
www.pleasantvalleylibrary.org

## Application to Volunteer

Thank you for your interest in becoming a volunteer at the Pleasant Valley Library. We are proud of our volunteers who so generously give of their time to the Library. The dedication and enthusiasm volunteers bring to the Library are necessary ingredients for the excellent delivery of service for which the Pleasant Valley Library is noted.

Below is an application to become a volunteer at the Pleasant Valley Library. **Please complete, print, and return this application to the Director in person.** When the application is received and reviewed you will be contacted to schedule an interview to discuss volunteer opportunities at the Library. You must have reached your 14<sup>th</sup> birthday to volunteer at the library.

Date of Application\_\_\_\_\_

Name\_\_\_\_\_

Home Address\_\_\_\_\_

Home Phone or Cell\_\_\_\_\_ Email\_\_\_\_\_

<b>Education</b>				
Are you currently (check):	Employed	Retired	High School Student	College Student
If student, name of school attending_____				
Highest level of schooling:	high school	associates	bachelors	masters or above
Hobbies or interests_____				
<b>Volunteer Experience</b>				
Please list your current or most recent volunteer experience:				
Organization_____	From_____	To_____		
Responsibilities_____				
Other volunteer experiences_____				

Why would you like to volunteer at the Pleasant Valley Library?_____ _____ _____
Will you be receiving school credit or meeting a requirement for a project? Y or N Is this application for court appointed community service? Y or N If the above answer if Yes, what are the number of hours you are expected to perform and what was the offense?_____ If the above answer is Yes, until what day do you have to complete the hours:_____ Name of Probation Officer, or Judge who mandated service hours_____

**Employment**

Please list your current or most recent employer:

Employer \_\_\_\_\_ From \_\_\_\_\_ To \_\_\_\_\_

Occupation \_\_\_\_\_

**What is your availability?**

Monday \_\_\_\_\_ Tuesday \_\_\_\_\_

Wednesday \_\_\_\_\_ Thursday \_\_\_\_\_

Friday \_\_\_\_\_ Saturday \_\_\_\_\_

Please check any in which you have experience:

Home Repair      Data Entry      Internet Searching      Dewey Decimal System

Alphabetizing      AV Repair      Shelving      Library Catalog      Tutoring/Teaching

Gardening      Room Organizing      Children's Programming      Customer Service

**References:** Please provide the names of two people, not related to you. To ensure a mutually satisfying volunteer experience, we recognize the value and uniqueness of each volunteer and connect each person with the Library's need. To assist the Library in matching people to the right volunteer position, the references you list may be contacted.

Name \_\_\_\_\_ Name \_\_\_\_\_

Relationship \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Address \_\_\_\_\_

Phone Number \_\_\_\_\_ Phone Number \_\_\_\_\_

My signature below authorizes the Pleasant Valley Library to verify any of the information presented on this application and to secure information about personal references. I authorize persons, previous employers and organizations named on this application to provide the Pleasant Valley Library with any information relevant to my application to volunteer at the Library. I release all such persons from any liability regarding the use of this information.

**Permission** from Parent or Guardian **Required** for youth **under 18** years of age:

\_\_\_\_\_ has my permission to volunteer at the Pleasant Valley Library.

Age of Youth \_\_\_\_\_ Date: \_\_\_\_\_ Signature of Guardian \_\_\_\_\_

**Signature of Applicant** \_\_\_\_\_ **Date** \_\_\_\_\_